

## **JOB DESCRIPTION**

**Job Title:** Part Time Laser Wash Associate  
**Business Unit:** CCW  
**Location:** As Assigned  
**Reports To:** Car Wash Site Manager

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Willingly provide superior customer service levels that exceed customer expectations while staying within company policies and guidelines.

Assist customers in choosing their wash package and guiding their entrance into the wash.

Present a warm, friendly, knowledgeable and professional image to customers.

Answer customer questions accurately both over the phone and at the wash.

Maintain the wash equipment, facility and grounds all while serving customers throughout their wash experience.

Other duties as assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disability to perform the essential functions.

### **PRIMARY INTERACTIONS**

This job regularly interacts with the car wash location employees and customers.

### **EDUCATION and/or EXPERIENCE**

High school diploma; or six months to one year related experience and/or training; or equivalent combination of education and experience.

### **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to speak effectively before customers or employees of the organization.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

### **REASONING ABILITY**

Ability to solve practical problems. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to work standing for extended periods of time or all day. Frequently moves and lifts up to 50 lbs. Regularly bends and crouches to repair car wash equipment. Occasionally unloads deliveries up to 50 lbs. Occasionally puts parts/supplies away on multi-level shelving up to 50 lbs. Pulls parts and supplies up to 50 lbs. when necessary. Regularly required to use hands & fingers to operate and access a machine or telephone. Regularly required to use hands & fingers to operate small hand tools necessary to maintain the car wash equipment, facility and grounds. Regularly speaks and listens on the phone and in person, to a customer and fellow employees.

Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and fumes or airborne particles. The employee is frequently exposed to chemicals and outside weather conditions. The employee is occasionally exposed to vibration. The noised level in the work environment is usually loud.

Regularly work Mondays – Sundays, evenings & Holidays.

The employee regularly works an average of 15-20 hours per week.

There may be occasional travel between locations.

## **MISCELLANEOUS**

The employee is required to have an acceptable driving record, in line with the stated Company Policy, and they must have a valid driver's license in the state in which they are employed with the Conrad Companies.

The employee must comply with all aspects of Conrad's Drug Free Workplace Policy.

A background check is required as a condition of employment.